

Memorandum of Transfer



How to fill in this form

Please complete all sections of this form to change the ownership of this policy.

Complete, sign and return this form by email to contact@ppsmutual.co.nz

Notes

- All sections of this form must be completed in full before this assignment can be registered by PPS Mutual. By signing, you are agreeing to the Privacy Act provisions overleaf.
- If this policy is owned by a person other than the Person or Persons Insured, or the policy has been previously assigned, the person signing as Transferor must be the owner of the policy or the Transferee named in the last registered Memorandum of Transfer, as appropriate.
- All policy owners will receive communications regarding this policy.

Policy Details

Policy number

Transfer of Ownership From

First Owner

Full Name

Signature

Second Owner

Full Name

Signature

Third Owner

Full Name

Signature

Transfer of Ownership To

First Owner

Full Name		Signature	
Date of Birth		Date	
E-mail address		Mobile	
Address			
Witness Name		Signature	
Date			

Second Owner

Full Name		Signature	
Date of Birth		Date	
E-mail address		Mobile	
Address			
Witness Name		Signature	
Date			

Third Owner

Full Name		Signature	
Date of Birth		Date	
E-mail address		Mobile	
Address			
Witness Name		Signature	
Date			

Please ensure that each owners signature is sighted by a witness, and the witness signs the form to confirm.

Privacy Act

For the purpose of the Privacy Act, we confirm that we collect and use your personal information and may disclose your personal information to third parties for the purpose of administering your policy or in order to comply with legal requirements. Your details are stored securely within PPS Mutual and may also be securely stored electronically on servers located in New Zealand or overseas, by third parties on our behalf. You can contact us at any time to request access to and correction of your personal information. The collection of this information is required under the terms of your policy.

For further information about how we deal with your personal information, please refer to PPS Mutual's Privacy Policy. It is available online at www.ppsmutual.co.nz/privacy by phoning 0508 777 6888.

- I/We confirm that by transferring my/our ownership of the above policy, the new policy owner(s) may be able to access some of my/our personal information held by PPS Mutual.
- If I/we fail to provide any information requested in this Memorandum of Transfer, PPS Mutual may be unable to process the Transfer.